



## APPLICATION for a VEHICLE SOLICITATION

### **CITY OF ALTON, ILLINOIS**

#### **Alton City Treasurer**

101 E Third • Suite 102 • Alton, Illinois 62002

Telephone: (618) 463-3540

Fax: (618) 463-3520

E-mail: [licensing@cityofaltonil.gov](mailto:licensing@cityofaltonil.gov)

Website: [www.cityofaltonil.gov](http://www.cityofaltonil.gov)

**NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**CITY:** \_\_\_\_\_ **STATE:** \_\_\_\_\_ **ZIP:** \_\_\_\_\_

**TELEPHONE:** \_\_\_\_\_ **CELL:** \_\_\_\_\_

**ORGANIZATION YOU REPRESENT:** \_\_\_\_\_

**ILLINOIS BUSINESS TAX ID NUMBER:** \_\_\_\_\_

**REG#:** \_\_\_\_\_ **(Registration # with the IL Attorney General's Office)**

**LOCATION TO SOLICIT:** \_\_\_\_\_

**DATE & TIME TO SOLICIT:** \_\_\_\_\_

**HAS APPLICATION TO SOLICIT CONTRIBUTIONS EVER BEEN DENIED OR REVOKED?**

**NO:** \_\_\_\_\_ **YES:** \_\_\_\_\_ **IF YES, PLEASE EXPLAIN:** \_\_\_\_\_

Below is a link to the City code which contains information for: PEDDLERS, SOLICITORS, TRANSIENT MERCHANTS, and ITINERANT VENDORS.

[http://www.sterlingcodifiers.com/codebook/index.php?book\\_id=461](http://www.sterlingcodifiers.com/codebook/index.php?book_id=461)

Applications are available at the City Treasurer's Office. For specific questions, please notify the Treasury Department at (618) 463-3540 or in writing at: 101 E Third, Suite 102, Alton, Il 62002.

- Forms can be found online at:
  - [www.cityofaltonil.gov](http://www.cityofaltonil.gov)
  - Forms and Applications

**IN COMPLIANCE WITH 625 ILCS 5/11-1006, APPLICANT MUST COMPLY WITH THE FOLLOWING:**

Soliciting contributions from the occupant of any vehicle shall be allowed in the city subject to the following terms and conditions:

- Solicit only at intersections where all traffic is required to come to a full stop
- The soliciting agency must be REGISTERED WITH THE ATTORNEY GENERAL as a charitable organization as provided by “An Act to regulate solicitation and collection of funds for charitable purposes, providing for violations thereof, and making an appropriation thereof, approved July 26, 1963 as amended
- The soliciting agency must be engaged in a STATEWIDE fund raising activity
- The soliciting agency must be liable for any injuries to any person or property during the solicitation which is causally related to an act of ordinary negligence of the soliciting agent
- The soliciting agency will fully indemnify the City of Alton, Illinois, from any claims, injuries, expenses or judgments that may arise from the solicitation activity
- The soliciting agency shall carry liability insurance in the minimum amount of \$1,000,000.00 covering soliciting agency and City of Alton, Illinois, as co-insured and will file a certified copy of said insurance policy with the City Treasurer
- SUBMIT PERMIT FEE OF \$25.00

I hereby agree that the organization I represent meets with all of the criteria listed above and that the soliciting agency will only solicit contributions from vehicles where all traffic is required to come to a full stop and that anyone taking part in the fundraiser will be 16 years of age or older and shall be wearing a high visibility vest.

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Signature

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Date

## **CHECK LIST**

\_\_\_\_\_ **APPLICATION**

\_\_\_\_\_ **APPLICATION FEE OF \$25.00**

\_\_\_\_\_ **CERTIFICATE OF INSURANCE**

- General Liability insurance in the amount of one million dollars
- Printed on the certificate: a description of the event, including the date and locations, the City of Alton listed as additional insured and the City of Alton listed as the certificate holder

\_\_\_\_\_ **STATEMENT**

- Showing your agency is currently registered with the Attorney General's Office as a charitable organization, please include your registration number or EIN number

\_\_\_\_\_ **STATEMENT**

- Showing your agency is engaged in a statewide fundraiser

**Approve:** \_\_\_\_\_

**Denied:** \_\_\_\_\_