



AUTHORIZATION FOR PAPERLESS UTILITY BILLING

CITY OF ALTON, ILLINOIS

Comptroller's Office

101 E Third • Suite 104 • Alton, Illinois 62002

Telephone: (618) 463-3550

E-mail: billing@cityofaltonil.gov

Fax: (618) 463-2890

Website: www.cityofaltonil.gov

The City of Alton is pleased to offer paperless billing to our utility customers. Customers can now receive their bill faster via email. Each month when the bill is prepared, an email will be sent with a PDF attachment of the utility bill. Signing up is easy; just complete the form and return via email or fax.

Paperless Billing Authorization

Customer Name

Email Address

Phone Number

Premise/Account Number

Service Address

I authorize The City of Alton to email my monthly utility bill and acknowledge that I will no longer receive a printed bill. The email will be sent from **billing@cityofaltonil.com** and will include a PDF attachment. I agree that it is my responsibility to review the monthly bill for accuracy and notify the City of any concerns or questions. I further agree to notify the City of any changes to my mailing address, email address or contact information. Failure to notify the City of any changes or failure to receive the bill does not waive penalties or fees and the account will still be subject for disconnection due to non-payment.

Signature _____

Date: _____

**Please return this completed form
to: City of Alton Comptroller's
Office 101 E. 3rd St., Alton IL 62002
Email: billing@cityofaltonil.gov
Phone: (618) 463-3550
Fax: (618) 463-2890**

